

Dear Applicant,

Thank you for expressing an interest in employment opportunities at Los Gatos Christian School. Please complete the application and either email the necessary documents to recruiting@lqcs.org or mail them to:

Los Gatos Christian School
Attn: Administration / Employment Opportunities
16845 Hicks Rd., Los Gatos, CA 95032

Please submit your application along with the following documents:

1. Transcripts (if applying for teaching, substitute teaching, or preschool aide positions only)
2. Copy of your credential certificate (if applying for teaching or substitute teaching positions only)
3. Resume
4. Two letters of recommendation

Minimum Qualifications Standards:

- Teacher: 4-year degree, credential preferred
- Substitute Teacher: 4-year degree
- Elementary Teacher Aide: High school diploma or GED equivalent
- Preschool Teacher: 12 Early Childhood Education units
- Preschool Aide: 6 Early Childhood Education units
- Office Staff or Substitute: High school diploma or GED equivalent
- Extended School Service Staff: 17 years of age

As an applicant, it is important that you are familiar with our school distinctives, which include:

- Academic Achievement
 - Demonstrated by students applying knowledge, mastering content-specific skills, and using a critical thinking approach
- Communication
 - Demonstrated by students through effective writing, oral presentations, media and technology
- Community Contributor
 - Demonstrated by students developing an awareness of the needs of others and serving their community
- Christian Character
 - Demonstrated by students exhibiting qualities as described in Romans 12 and displaying the ability to discern wisely and make honorable choices

Upon receipt and review of your completed application packet, a personal interview may be scheduled.

Once again, thank you for your interest in Los Gatos Christian School.

Los Gatos Christian School
Human Resources

*Los Gatos Christian School does not discriminate on the basis of sex, age, race, or national origin.
However, anyone teaching at Los Gatos Christian School must be a born-again believer and an active member of a Bible-based church.*

EMPLOYMENT APPLICATION

Date: _____

First Name:	Middle Name:	Last Name:
Address:		City/State/Zip:
Cell Phone:		Home Phone:
Email:		

POSITION APPLYING FOR:

- | | |
|---|---|
| <input type="checkbox"/> Elementary / Middle School Teacher | <input type="checkbox"/> Extended School Services (ESS) |
| <input type="checkbox"/> Substitute Teacher | <input type="checkbox"/> Secretarial / Clerical |
| <input type="checkbox"/> Instructional Aide | <input type="checkbox"/> Lunch Duty |
| <input type="checkbox"/> Preschool Teacher / Aide | <input type="checkbox"/> Other |

AVAILABILITY:

- Full-Time
 Part-Time
 As Needed

EDUCATION:

School, College, or University	Years of Attendance	Degree, Major, or Credential

PROFESSIONAL QUALIFICATIONS FOR PRESCHOOL, ELEMENTARY, OR MIDDLE SCHOOL TEACHING POSITIONS:

Type of Credential	State / Organization

PLACEMENT DATA:

Please list in order of preference (K-5) grades you are prepared to teach:

A:	B:	C:	D:
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Please list in order of preference (Middle School Grades 6-7-8) subjects to teach:

1.	2.	3.
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TEACHING DATA:

Why do you want to work at Los Gatos Christian School?

What do you consider to be the three greatest needs for a student?

1.
2.
3.

How would your teaching of subject matter in a Christian school differ from your teaching in a non-Christian school?

As a teacher in a Christian school, on what basis would you require obedience of your students?

EMPLOYMENT HISTORY:

May we contact your present employer? Yes No

Present Employer:	Date: From – To
Address:	City / State / Zip:
Supervisor:	Phone:
Position, Grade, or Subject Area:	
Reason for Leaving:	

Employer:	Date: From – To
Address:	City / State / Zip:
Supervisor:	Phone:
Position, Grade, or Subject Area:	
Reason for Leaving:	

Employer:	Date: From – To
Address:	City / State / Zip:
Supervisor:	Phone:
Position, Grade, or Subject Area:	
Reason for Leaving:	

REFERENCES:

List three people who are qualified to discuss your previous work experiences.

Name:	Occupation:	Phone:
Name:	Occupation:	Phone:
Name:	Occupation:	Phone:

If hired, can you present proof of identity and eligibility to work in the United States? Yes No

CHURCH:

Denominational Preference	Present Church Affiliation	Pastoral Reference	Phone Number

CHRISTIAN BACKGROUND:

Briefly state your salvation experience, your spiritual growth pathway, and your current personal relationship with God.

What do you believe are your Spiritual Gifts?

Please describe the activities you are involved in to grow in your relationship with Christ.

List any courses you have taken related to Christianity, Philosophy of Christian Education, Theology, and Ethics. How have they helped you in your personal relationship with Christ?

What do you believe to be taught in Scripture regarding the use of alcoholic beverages, illicit/illegal drugs, tobacco, etc.?

What do you believe are the standards for being a Christian role model?

What do you consider to be the distinctive characteristics of a Christian workplace?

Please describe any other experiences, training, qualifications, or skills that would make you a desirable candidate.

AUTHORIZATION TO RELEASE REFERENCE INFORMATION

I have applied for a position with Los Gatos Christian School. I authorize Los Gatos Christian School and its agents to inquire about my work and personal history and to verify all data given in my application for employment, resume, letters of recommendation and interviews.

I authorize the release of any information requested by Los Gatos Christian School and its agencies, including but not limited to employment records, performance reviews and personal references whether such information is favorable or unfavorable to me.

I release any person, organization, or company from any and all liability, claims, or damages that may directly or indirectly result from the use, disclosure, or release of any such information by any person or party, whether such information is favorable or unfavorable to me.

I further certify that I have not knowingly withheld any information that might adversely affect my chances for employment, and that the answers given by me are true and correct to the best of my knowledge.

I further certify that I have carefully read and understand the above statements.

Applicant's Signature: _____

Applicant's Name: _____

Date: _____